

COSA MINUTES

December 14, 1999

Presiding Chair Debi Parkhill

Members present: Debi Parkhill, Sandra Denson, Holly Decker, Pat Rozier, T.R. " Cat " Decker, Sammy Dees, Ann Farmer, Debra Holley, Ann Lacey, Shirley McClain, Tom Parnell, Ruth Salter, Beverly Sharpe, Hilda Spell, Tim Yorkey, and Inman Grimsley.

Members excused: Nina Windham, John Anderson, and Ann Harris.

The COSA meeting was called to order at 8:35 a.m.

Special Order of the Day: The 2000 Christmas Holiday calendar was discussed and approved as our proposed recommendation to Dr. Bailey. Debi will send a letter to Dr. Bailey.

Approval of Minutes: The minutes were approved.

Treasurer's Report - No report. December balance is still \$ 1759.83.

Committee Reports

Elections- Holly Decker reported that after the holidays she would be sending the committee members an updated list of each area of representation.

Employee Recognition- Holly Decker reported that the nomination forms have been received and will be having a meeting to select the winner of the Fall semester. COSA will award the winner at the January meeting.

Reports from the Chair: Debi Parkhill reported that she attend the Faculty Senate Meeting and they discussed changing the grade point average since VSU has a higher standard then other institutions.

She attended the Administrative Council meeting and told them about the class that Becky Murphy provided for the COSA members. She was glad that 8 members attended the class. There will be another class in January or February.

Old Business

Ann Lacey reported that she is in the process of writing the final report on the Staff Day and hopes to have it finished by the next meeting. She apologized for not having it finished.

New Business

Ann Lacey reported that the COSA Web page has been updated and anyone with any ideas about this please let her know.

Debra Holley suggested that maybe COSA could get a portable information display board and maybe a tablecloth to use at the conferences that COSA attends. We will research this and see what can be done.

There being no further discussion or business, the meeting was adjourn 9:25 am and will meet again on January 11, 2000.