

COSA MINUTES

Tuesday, January 17, 2001

Presiding Chair Pat Rozier

Members present: Alan Bernstein, Debi Britt, Holly Decker, Sammy Dees, Scott Doner, Ann Farmer, Inman Grimsley, Lisa Hayes, Ann Lacey, LaRona McClain, Shannon McGee, Pat Rozier, Ruth Salter, Kae Sinkule, Beverly Sharpe, Andrea Noel

Members excused: Tommye Miller, Tim Yorkey

Guests Dr. Hugh Bailey, Frank Barnas, Thressea Boyd, Janice Chalmas, Marjorie Davis, Jeff Grant, Shana Gilmore, Nina Hackworth, Lara Herrick, Donna Jones, Rob Kellner, Beth Lancaster, Katherine Lane, Midge Martin, Traycee Martin, Joe Newton, Cindy Obester, Walter Rollenhagen, Mike Savoie, Rachelle L. Young

The Council on Staff Affairs met on Wednesday, January 17, 2001 at the University Center - Dogwood Room.

The meeting was call to order at 8:35am.

Approval of the Minutes - The minutes for December 12, 2000 were approved with the following correction(s):

Page 4 - twelve (12) paid holidays instead of eleven (12)

Treasurer's Report – Nina Windham – A detailed report was given to COSA members reflecting all 3 accounts from July 1 to December 31, 2000:

a. Fund 10 Account \$1,193.08

Spectator Ad \$ 90.00

Library Copy Center 4.50

Ending Balance \$1,098.58

b. Fund 90 Account (COSA Discretionary) \$ 835.51

c. Retirement Walkway & Employee Recognition \$1,545.88

If anyone has any questions, please contact Nina Windham. A motion was made and seconded to accept the Treasurer's Report.

Special Order of the Day – Employee of the Semester – Dr. Bailey and Pat Rozier presented certificates to the following nominees: Thressea Boyd, Janice Chalmas, Marjorie Davis, Shana Gilmore, Lara Herrick, Donna Jones, Beth Lancaster, Katherine Lane, Midge Martin, Joe Newton, and Walter Rollenhagen,

Other nominees - Barbara Brogdon, Steve Cline, Norma Dawkins, Judy Griffin, Elizabeth Rose, and Amanda Williams.

The Fall Semester 2000 Employee of the Semester is Marjorie Davis. Marjorie received a certificate, a special parking permit for the semester and a check for \$100 from Dr. Bailey. Congratulation to Marjorie and all our nominees.

After welcoming guests and COSA members, Dr. Bailey asks if anyone had any questions. Employee of the Semester nominees were asked to go with Jeff Grant to have their pictures taken and they were invited to come back to attend the COSA meeting.

Committee Reports

Employee Recognition - Scott Doner – The committee received 18 nominations for the Fall Employee of the Semester. It was discussed, for the future to give all nominees a certificate to show appreciation for their hard work and frames for the certificates. The committee will look in this for the future Employee of the Semester.

Elections Committee - Holly Decker – Currently working on the Procedures for the Elections Committee. After the Procedures are completed Holly and Nina Windham will check to see that Election Committee Procedures are correct. Will be meeting soon to get ready for elections.

Policy Committee - Ruth Salter - The committee meet last week and have a working copy of the ByLaws. A draft copy will be available for review at the next COSA meeting. By the following meeting, we hope to have the Procedures Manual in draft form for review.

Welfare Committee -

Retirement Walkway & Employee Recognition - Debi Britt - We meet on January 9 with the Brick engraver. He demonstrated different type of bricks that he has done. He will try more process with the hypoxic. We went over the

proposed changes to the brochure. In the meantime, have spoken with Foundation and we have received from the 2000 report \$626 from the Faculty/Staff Campaign and for 2001 – projected -

\$1,166 double from last year. Thus far only 2 people have purchases a brick, The Committee will check with Hilda Spells to find out the correct numbers. Thank you letters will go out with the brochures for those who have donated. Debi got in contact with Paula Williams from SAMS Clubs and will work on the grant letter..

It has been suggest getting together and making a packet for the Foundation. The committee will let everyone know what happens.

Recycling - Holly Decker - Valdosta State has given 7,140 lbs 1239lbs of plain white paper, 25940 in august

meeting will be on

Tuesday, February 13, 2001 at the University Center – Dogwood Room at 8:30am.

Respectively submitted

Pat Rozier, Chair