

## COUNCIL ON STAFF AFFAIRS

Minutes of Tuesday, June 12, 2013

1) Call to order

a) Chair Brian Haugabrook called the meeting to order at 9:00 in the UC Magnolia Room. Brian said a few words about the past year and introduced Regina Lee as new Chair for FY14. In July, COSA will work with EOD to do a team building workshop. Brian thanked President McKinney for his support of COSA.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Shanika Heziah, Sue Bailey, Denise Bogart, Ron Butler, Lisa Snipes, Beverly Amiot, Laura Pitts, Olivia Blakely, Richard Hammond, Bob Lee\*, Jessica Klotz, Michael Knight, Regina Lee, Yvonne Landers, Brian Haugabrook, Terence Sullivan, Pete Harkness\*, and Joan Dear. Guests in attendance were: Courtney Wilkes (Financial Services), Dr. McKinney (President), Employee of the Semester award winners, nominees, and guests.

c) Fundraisers Regina Lee

- 1) Regina briefly mentioned some of the past successful fundraisers such as the TV and iPad and asked for additional suggestions for fundraisers to prepare for Employee Appreciation Day. The following suggestions were made: \$300 shopping spree at VSU Bookstore; Romantic Getaway (Station); Pete offered a full Faculty/Staff meal plan to be a prize drawing.

8) Employee Morale

- a) Professional Development
- b) Salary Plan by outside entity  
Social Recognition Terence Sullivan

9) Representation Committees

- a) Policy XXXX
  - 1) Officers were elected: Parliamentarian Yvonne Landers; Goal Monitor Jessica Klotz; Secretary Sue Bailey; Publicity Officer Lisa Snipes; Treasurer Shanika Hezekiah; Chair Elect Laura Pitts.
- b) Academic Scheduling/Procedure Richard Hammond/Olivia Blakely
- c) Parking Appeals Laura Pitts
  - 1) In April, 224 citations were upheld; 90 citations were dismissed.
- d) PBG- Yvonne Landers/Regina Lee
- e) Wellness- Lisa Snipes
- f) Chartwells- Peter Harkness
  - 1) The Faculty/Staff Meal Plan will move forward. Meals will be an average of \$5.47 every day. Flyers were provided. The meal plan cannot be shared. It is for the employee only.

10) New Business

11) Adjournment

The meeting adjourned at 10:00 am.

Respectfully submitted,  
Sue Bailey, COSA Secretary