
Retaking Comprehensive Exam for Dissertation Extension

Student _____

ID Number _____

Department _____

Major _____

Extension Guidelines

Doctoral students may take up to five years from the term in which comprehensive exams are taken and passed to complete their dissertation work. A one year emergency stop-out may be requested by the student. During the stop-out the student must register for a minimum of 1 hour of dissertation credit per term. An additional extension of two years beyond the 5+1 year limit would require **successful completion of a second comprehensive exam that is scheduled, taken, and graded within one term of the expiration of the 5+1 year limit. The two years will begin in the term after the second comprehensive exam is passed. Failure to pass the second comprehensive exam will terminate the dissertation process.**

Re-test Date: _____

New Dissertation Deadline: _____ (Term/Year)